

**1. TITLE OF THE CERTIFICATE (DE) <sup>(1)</sup>**

**Lehrabschlussprüfungszeugnis Medienfachkraft – Grafik und Print**

<sup>(1)</sup> in original language

**2. TRANSLATED TITLE OF THE CERTIFICATE (EN) <sup>(2)</sup>**

**Certificate of Apprenticeship “Media Expert specialising in Graphic Design and Print” (f/m)**

<sup>(2)</sup> This translation has no legal status.

**3. PROFILE OF SKILLS AND COMPETENCES**
**Specialist areas of competence:**

a. The media expert specialising in graphic design and print develops the layout and design for media products in the field of graphic design and print using graphics and image editing software. As part of customer consulting and support, the media expert determines customer wishes and expectations, defines target groups together with his/her customers, and advises them on the material, format and layout of products. His/her main responsibilities also include helping to develop a graphic concept, designing and creating sketches, mood boards, prototypes and visual aids. In addition, he/she prepares calculations and schedules in consultation with his/her superiors.

b. After consulting with customers and superiors, he/she implements the graphic concept, taking into account existing specifications (corporate identity CI, corporate design manual CDM): he/she searches for images and graphics, selects fonts and formats, creates the layout and edits images, graphics and fonts using special graphics and image editing software. In doing so, he/she considers the effect of form, colour, focus, balance and arrangement, contrast, proportion, as well as (white) space and accessibility, and the type and quality of the print materials, so that the graphic product is shown to its best.

c. For print products, he/she selects the appropriate printing materials, colours and techniques, prepares the print files for the print shop, sends them to the customers or directly to the print shop, and finally checks the finished products.

**Interdisciplinary areas of competence:**

- Working in an operational and professional environment
- Quality oriented, safe and sustainable work
- Digital work

**4. RANGE OF OCCUPATIONS ACCESSIBLE TO THE HOLDER OF THE CERTIFICATE <sup>(3)</sup>**
**Range of occupations:**

Employment in media agencies and graphic design studios, advertising agencies or also as freelancers

<sup>(3)</sup> if applicable

**(\*) Explanatory note**

This document has been developed with a view to providing additional information on individual certificates; it has no legal effect in its own right. These explanatory notes refer to the Decision (EU) 2018/646 of the European Parliament and of the Council of 18 April 2018 on a common framework for the provision of better services for skills and qualifications (Europass).

More information on Europass is available at: <http://europass.cedefop.europa.eu> or [www.europass.at](http://www.europass.at)

| 5. OFFICIAL BASIS OF THE CERTIFICATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                            |                                                                                                                                                                                                                                                                                                                                                                                     |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| <b>Name and status of the body awarding the certificate</b><br><br>Lehrlingsstelle der Wirtschaftskammer<br><br>(Apprenticeship Office of the Economic Chamber; for the address, see certificate)                                                                                                                                                                                                                                                                                                                                                                                               | <b>Name and status of the national/regional authority providing accreditation/recognition of the certificate</b><br><br>Bundesministerium für Wirtschaft, Energie und Tourismus<br>(Federal Ministry for Economy, Energy and Tourism)                                                                                                                                               |
| <b>Level of the certificate (national or international)</b><br><br>NQF/EQF 4<br>ISCED 35                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        | <b>Grading scale / Pass requirements</b><br><br>Overall performance:<br>Pass with Distinction<br>Good Pass<br>Pass<br>Fail                                                                                                                                                                                                                                                          |
| <b>Access to next level of education/training</b><br>Access to the <i>Berufsreifeprüfung</i> (i.e. certificate providing university access for skilled workers) or a vocational college for people under employment.<br>Access to relevant courses at a university of applied science ( <i>Fachhochschule</i> : university level study programme of at least three years' duration with vocational-technical orientation); additional examinations must be taken if the educational objective of the respective course requires it.                                                             | <b>International agreements</b><br>Between Germany, Hungary, South Tyrol and Austria, international agreements on the mutual automatic recognition of apprenticeship-leave examinations and other vocational qualifications have been concluded.<br>Information on equivalent apprenticeship occupations can be obtained from the Federal Ministry for Economy, Energy and Tourism. |
| <b>Legal basis</b><br>1. Training Regulation for Media Expert BGBl. II (Federal Law Gazette) No. 142/2025 (company-based training)<br>2. Curriculum framework (education at the vocational school for apprentices)<br>3. The present apprenticeship trade replaces the apprenticeship trade Media Expert Specialising in Graphic Design, Print, Publishing and Audiovisual Media (Audio, Video and Animation) (Training and Examination Regulation BGBl. II (Federal Law Gazette) No. 156/2015 as amended by BGBl. II (Federal Law Gazette) No. 116/2023), which expired as of 30 of June 2025. |                                                                                                                                                                                                                                                                                                                                                                                     |

| 6. OFFICIALLY RECOGNISED WAYS OF ACQUIRING THE CERTIFICATE                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                |
|-------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| 1. Training in the framework of the given Training Regulation for Media Expert and of the curriculum of the vocational school for apprentices. Admission to the final apprenticeship examination upon completion of the apprenticeship period specified for the apprenticeship trade concerned. The final apprenticeship examination aims to establish whether the apprentice has acquired the skills and competences required for the respective apprenticeship trade and is able to carry out the activities particular to the learned trade herself/himself in an appropriate manner.<br><br>2. Admission to the final apprenticeship examination in accordance with Article 23 (5) of the <i>Berufsausbildungsgesetz</i> (Vocational Training Act). An applicant for an examination is entitled to sit the final apprenticeship examination without completing a formal apprenticeship training if she/he has reached 18 years of age and is able to prove acquisition of the required skills and competences by means of a relevant practical or an on-the-job training activity of appropriate length, by attending relevant courses etc.                                                                                                                                                                                                                                                                                           |
| <b>Additional information:</b><br><br><b>Entry requirements:</b> successful completion of 9 years of compulsory schooling<br><br><b>Duration of training:</b> 3 years<br><br><b>Enterprise-based training:</b> Enterprise-based training comprises $\frac{4}{5}$ of the entire duration of the training and focuses on the provision of job-specific skills and competences according to Article 3 of the Training Regulation, BGBl. II (Federal Law Gazette) No. 142/2025, enabling the apprentice to exercise qualified activities as defined by the profile of skills and competences specified above (cf. job profile).<br><br><b>Education at vocational school:</b> School-based education comprises $\frac{1}{5}$ of the entire duration of the training. The vocational school for apprentices has the tasks of imparting to apprentices the basic theoretical knowledge, of supplementing their enterprise-based training and of widening their general education in the framework of subject-oriented part-time instruction.<br><br><b>More information</b> (including a description of the national qualification system) is available at:<br><a href="http://www.zeugnisinfo.at">www.zeugnisinfo.at</a> and <a href="http://www.edusystem.at">www.edusystem.at</a><br><br><b>National Europass Centre:</b> <a href="mailto:europass@oead.at">europass@oead.at</a><br>Ebendorferstraße 7, A-1010 Vienna; Tel. + 43 1 53408-684 |